

Rental Rates

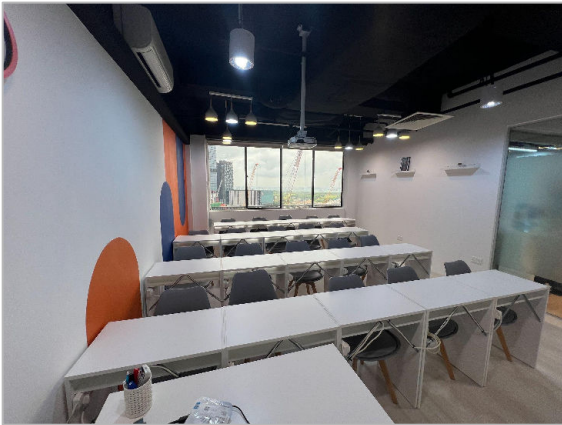
(Prices indicated are excluding GST)

Hourly Rate	From \$50
Half Day (or 4 hours)	\$200
Full Day (9am – 6pm)	\$400
Surcharge (Public Holidays, Saturdays, and Sundays)	\$50 (Half Day) \$100 (Full Day)
Overrun Charges (Buffer time of 30 minutes given before and after)	\$30/15 min block

Miscellaneous Charges

Early Set Up (before 8.30am)	\$50
Black & White Printing	\$0.50 per Page (Double Sided)
Colour Printing	\$1.30 per Page (Double Sided)
Laptop Sets (Dell Laptop, Charger, Mouse)	\$20 per Set
Flipchart	\$15 per Additional Stack
Ladies Toilet Key	\$30 per key if misplaced/damaged

Training Room Layouts – 20 pax (Max)



Training Equipment & Facilities

500mbps internet connection
Projectors
Whiteboards

Flip Charts
Writing Materials
(Pens, Markers, Paper)

Email register@equinetacademy.com for bookings.

Seminar & Networking Space – 30 pax (Max)



Terms & Conditions

Booking & Payment	<ul style="list-style-type: none">• Bookings must be made at least 1 month in advance.• Full payment is required upon confirmation.
Cancellation	<ul style="list-style-type: none">• Please note that payments are non-refundable once confirmed.
Usage Guidelines	<ul style="list-style-type: none">• Users are kindly requested to maintain cleanliness and care for the facilities.• Please keep noise levels low to avoid disrupting others.• The maximum room capacity must be strictly observed.
Access & Overtime	<ul style="list-style-type: none">• Access to the premises is permitted 30 minutes before the scheduled booking time.• Additional charges apply for overstaying.

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